

# **Association Internationale des Études Byzantines**

## **Internal Rules**

Art. 1 : National committees are required to inform the Bureau at least one month in advance of any General Assembly of the name of their delegate and of his/her substitute, as well as in the case of their being unable to act of the national committee to whom they have given their proxy vote, exercised by the delegate of the latter or its substitute.

Art. 2 : Candidates for election to the Bureau should be proposed by at least two national committees. In addition to the statement of candidacy, they should submit all documents that they judge useful for distribution to the national committees. These documents must, however, be readily accessible electronically; the Bureau will ensure on the one hand that such access is feasible and on the other that these documents contain no allegation likely to compromise the International Association or to defame members of the association.

Art. 3 : Each candidate for a position in the Bureau will be allocated a reasonable period within which to present their candidacy during the General Assembly, determined by the Bureau and proportionate to the number of candidates. The order of presentation of the candidates will be determined by lottery.

Art. 4 : The Bureau will ensure that the General Assembly receives sufficient time to deal with all items on the agenda. In particular, during a General Assembly that takes place in the course of an international Congress, it may decide to divide the General Assembly into several meetings in order that sufficient time be available and that the representatives of national committees are able to participate without hindrance in respect of their attendance at scholarly/scientific sessions. To this end the General Assembly will take place in the same location as the Congress (unless prevented by external factors), and according to a predetermined schedule set out in the Congress programme.

Art. 5 : The Bureau may enlist the collaboration of any person of its choice for a specific task (for example, dealing with relations with other scientific bodies, relations with sponsors, website, etc.), on condition that the agreement of the National Committee in question is forthcoming. It may terminate such collaboration at will. The operating expenses of this collaboration are chargeable to the AIEB.